

LAND AMBULANCE IMPLEMENTATION STEERING COMMITTEE

TERMS OF REFERENCE

INTRODUCTION:

In order to facilitate the transfer of land ambulance service from the Province to Municipalities and Consolidated Service Managers, the Province and AMO will collaborate to ensure that issues related and needs to support the transfer are identified early, resolved and communicated in a timely manner. Both parties are committed to ensure the effective transfer of land ambulance services.

AUTHORITY:

Established jointly by the Ministry of Health and the Association of Municipalities Ontario.

PURPOSE:

The Steering Committee, composed of municipal and provincial representatives, is established to steer the transfer of land ambulance services effective January 1, 2000.

The Committee will make recommendations and provide advice to the Minister on the progress of the transfer and any legislative or other policy need to ensure a timely and effective transfer.

ACTIVITIES:

In meeting its mandate, the Committee will:

1. Where feasible, the Committee will identify and implement the preparation of information or generic tools or other resource aids where appropriate to facilitate the transfer and post Year 2000, the monitoring/evaluation of the transfer.
2. Monitor the status of the transfer (from now until year 2000) with respect to required time lines for action and municipal "readiness" by reviewing and analyzing the content of municipal implementation plans and field information; provide advice to the Minister on the status of "readiness" and issues emerging, if any, from implementation plans.
3. Provide advice and recommendations to the Minister of Health on interpretation of legislation and identify any legislative and regulatory change needed to support the new municipal role as a service provider.
4. Make recommendations to the Minister of Health on current policies and the development of provincial policies and practices relating to municipal responsibilities under the Act and regulatory standards and feedback on matters related to the integration of emergency services.
5. Interact with and have the opportunity to comment on the Land Ambulance Transition Task Force and its recommendations.

DURATION OF MANDATE:

To January 1, 2001 and reassessment at that time.

MEETINGS:

The meetings will be held at the request of the Co-chairs. Protocols and communication will be established.

MINUTES:

A summary record of advice, discussions, and recommendations will be provided for each meeting.

CHAIR:

The Committee will be co-chaired by elected representatives for both levels of government. Staff working groups will be formed as required to deal with operational issues, and report through the Steering Committee.

RESOURCES:

Meeting accommodations, participant travel expenses and secretariat support will be provided by the Emergency Health Services Branch. The time of participants will be the responsibility of the organization that each member represents.

MEMBERSHIP:

- . Association of Municipalities of Ontario
- . Ministry of Health
- . Municipal Affairs and Housing
- . Other ministries as requested

(revised Jan 22, 1999: Mirella Orofino)

(revised Feb 15, 1999: Amal Janmohamed)

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